

Board of Selectman
Regular Meeting Minutes
November 7, 2019 at 7:30pm
Town Hall Meeting Room

- 1- **Call to Order:** First Selectman Spaulding called the meeting to order at 7:30pm.
- 2- **Pledge of Allegiance:** First Selectman Spaulding asked for a moment of silence in memory of Peter Shih. John Conte then led in the Pledge.
- 3- Selectwoman Nestor moved to add to tonight's agenda the following business item: "Executive Session to discuss contract negotiation strategy." Selectman Grozinger seconded. Motion carried unanimously.
- 4- **Discussion/decision to appoint Donna Anastasia as Town Clerk for the term of November 12, 2019 thru November 13, 2023.** Selectman Grozinger moved to appoint Donna Anastasia as Town Clerk for the term of November 12, 2019 thru November 13, 2023. Selectwoman Nestor seconded. Motion carried unanimously.
- 5- **Discussion about the First Selectman signing an employment contract with the Town Clerk:** First Selectman Spaulding explained that now that this position is appointed instead of elected, Ms. Anastasia has requested a 4 year contract. Mr. Luiz said he will continue reviewing the legality of the request with the Town Attorney. No motion offered at this time
- 6- **Discussion/decision about authorizing a supplemental appropriation to address road safety improvements on Valley Forge Road:** Town Engineer, John Conte, presented the proposed improvements and reviewed the proposals. Mr. Conte said National Shoring submitted the best proposal with minimal road damage and shorter construction time. Selectwoman Nestor moved to authorize a supplemental appropriation of \$228,000 to address road safety improvements on Valley Forge Road. Selectman Grozinger seconded. Motion carried unanimously.
- 7- **Discussion/decision to establish a nine person committee to evaluate town and school district facilities needs:** First Selectman Spaulding explained the background, including Board of Education capital related studies and reports. First Selectman Spaulding stated the next step is for a committee to evaluate town and school facility needs, create an RFP to hire an engineering firm for analysis of these facilities. Selectman Grozinger moved to establish a nine person committee to evaluate town and school district facilities needs. Selectwoman Nestor seconded. Motion carried unanimously.
- 8- **Discussion/decision to establish a Special Town Meeting on November 21, 2019 at 7:15 pm to determine the following question: "Shall the Town lease the town-owned Iva Moore Cottage at 16 Deer Run Trail to Virginia Irwin under the terms and conditions contained in a proposed lease agreement available online in the Town Clerk's office? Yes/No":** First Selectman Spaulding gave some history regarding the Iva Moore Cottage and Mr. Luiz reviewed the process of creating the new proposed lease. Selectwoman Nestor moved to establish a Special Town Meeting on November 21, 2019 at 7:15 pm in the Town Hall Meeting Room to determine the following question: "Shall the Town lease the town-owned Iva Moore Cottage at 16 Deer Run Trail to Virginia Irwin under the terms and conditions contained in a proposed lease agreement available

online in the Town Clerk's office? Yes/No." Selectman Grozinger seconded. Motion carried unanimously.

- 9- **Discussion/decision to accept the resignation of Dale Robinson from the Commission on Aging:** Selectman Grozinger moved to accept the resignation of Dale Robinson from the Commission on Aging effective immediately. Selectwoman Nestor seconded. Motion carried unanimously.
- 10- **Discussion/decision to accept the resignation of Dispatcher Desiree Pacileo:** Selectwoman Nestor moved to accept the resignation of Dispatcher Desiree Pacileo effective immediately. Selectman Grozinger seconded. Motion carried unanimously.
- 11- **Discussion/decision to establish a committee to review and make suggestions concerning the town's abatements and deferments:** First Selectman Spaulding reviewed the history of abatements and deferments. Mr. Luiz explained the state legislature is making changes to Fire/EMS abatement policies. Woody Bliss shared historical information about abatement and deferment programs. Selectman Grozinger moved to establish a committee to review and make suggestions concerning the town's abatements and deferments and to appoint to the Committee Woody Bliss, Curtis Gunn and Bruce Misette. Selectwoman Nestor seconded. Motion carried unanimously.
- 12- **First Selectman's update about the latest bond refunding:** First Selectman Spaulding noted a savings of approximately \$224,000 will be realized from the latest bond refunding carried out this week.
- 13- **Approval of Minutes:** Selectman Grozinger moved to approve the unapproved minutes of the October 17, 2019 Board of Selectmen meeting, as presented. Selectwoman Nestor seconded. Motion carried unanimously.
- 14- **Executive Session to discuss contract negotiation strategy:** Selectman Nestor moved and Selectman Grozinger seconded to enter into Executive Session to discuss contract negotiation strategy. Motion carried unanimously. First Selectman Spaulding, Selectwoman Nestor, Selectman Grozinger and Town Administrator Jonathan Luiz entered into executive session at 8:21pm. Executive Session ended at 8:35 pm.
- 15- **Discussion/decision to authorize the First Selectman to sign an addendum to Police Captain Matthew Brodacki's employment contract that would provide him with the same retiree medical insurance benefits as members of the Police Department Union:** Selectman Grozinger moved to authorize the First Selectman to sign an addendum to Police Captain Matthew Brodacki's employment contract that would provide him with the same retiree medical insurance benefits and the same method of accrual of vacation time as members of the Police Department Union under the current collective bargaining agreement. Selectwoman Nestor seconded. Motion carried unanimously.
- 16- **Adjournment:** Selectwoman Nestor moved to adjourn at 8:37pm. Selectman Grozinger seconded. Motion carried unanimously.

Minutes Submitted by:

Randi Derene, Administrative Assistant

Minutes Approved: November 21, 2019